

## MINUTES - JANUARY 6, 2025

The Gilpin Township Board of Supervisors held their regular monthly meeting and reorganizational meeting on Monday, January 6, 2025, at 7:00 PM in the township municipal building. Roll call was as follows: Tina Thompson - present, Jeremy Smail - present via speaker phone; Charles Stull - present; Kris Kulick - present; Kevin Miller - present; Sharon Long - present, Tim Miller - present, Ted Long - absent; John Fontaine - present; SARPD - present.

### VISITORS WRITTEN REQUESTS

None.

At this time, nominations began.

Jeremy Smail nominated Tina Thompson as chairperson. Kevin Miller nominated Charles Stull as chairperson. Charles Stull made a motion to close nominations. Tina Thompson seconded. Roll call vote went as followed: Kris Kulick - Tina Thompson, Tina Thompson abstained, Jeremy Smail - Tina Thompson, Kevin Miller - Charles Stull, Charles Stull - Charles Stull. After Tim Miller informed Tina Thompson that she didn't have to abstain, she changed her vote to Tina Thompson. Tina Thompson became chair 3-2. Motion carried.

Tina Thompson nominated Jeremy Smail as vice chairperson. Charles Stull nominated Kevin Miller. Kevin Miller nominated Charles Stull. Tina Thompson made a motion to close nominations. Kevin Miller seconded. Motion carried. Roll call vote went as followed: Kris Kulick - Jeremy Smail, Kevin Miller - Charles Stull, Tina Thompson - Jeremy Smail, Jeremy Smail - Jeremy Smail, Charles Stull - Kevin Miller. Jeremy Smail became Vice Chairperson 3-1-1.

Charles Stull made a motion to appoint Sharon Long as Secretary/Treasurer. Kris Kulick seconded. Motion carried.

Jeremy Smail made a motion to set the treasurers bond for \$1,000,000. Kevin Miller seconded. Motion carried.

Kris Kulick made a motion to appoint Timothy Miller as the township solicitor. Jeremy Smail seconded. Motion carried.

Kevin Miller made a motion to appoint James Catlos to the vacancy board. Jeremy Smail seconded. Motion carried.

Kevin Miller made a motion to table the vacancy on the auditors board. Jeremy Smail seconded. Motion carried.

Charles Stull made a motion to appoint Estermyer & Associates as the CPA to audit the 2024 fiscal year. Kris Kulick seconded. Motion carried.

Jeremy Smail made a motion to appoint Nathan Guntrum from LSSE Engineering as the township's engineer. Kevin Miller seconded. Motion carried.

Jeremy Smail made a motion to appoint Kevin Miller as road maintenance & equipment chair. Kris Kulick seconded. A discussion was held about assigning a co-chair of road maintenance. Motion carried.

Jeremy Smail made a motion to appoint Charles Stull as leader for the negotiations committee. Kevin Miller seconded. Motion carried.

Jeremy Smail made a motion to appoint Kris Kulick as co chair of negotiations. Kevin Miller seconded. Motion carried.

Kevin Miller made a motion to appoint Chris Fabec as EMC with a salary of \$1200 a year. Kris Kulick seconded. Motion carried.

At this time, Ted Long, Foreman attended the meeting at 7:21 PM.

Jeremy Smail made a motion to appoint John Fontaine as Code Enforcement/Zoning Officer with a salary of \$25 an hour. Charles Stull seconded. Motion carried.

Jeremy Smail made a motion to appoint Sharon Long as Pension Administrator. Kris Kulick seconded. Motion carried.

Kevin Miller made a motion to table the planning commission appointments. Kris Kulick seconded. Motion carried.

Kris Kulick made a motion to appoint Beverly Bish to a 1 year term, Beth McDonald to a 2 year term, Jim Catlos to a 3 year term on the Zoning Hearing Board. Jeremy Smail seconded. Motion carried.

Kevin Miller made a motion to rescind his previous motion to table the planning commission members and to appoint Donna Rentler to a 1 year term, Brian Bing to a 2 year term, Jim Catlos to a 3 year term. Kris Kulick seconded. Motion carried.

Tina Thompson made a motion to send Charles Stull to the State Convention in Hershey PA and to be the voting delegate. Kris Kulick seconded. Motion carried.

Kris Kulick made a motion to appoint Charles Stull as the TCC representative. Jeremy Smail seconded. Motion carried.

Kevin Miller made a motion to appoint Tina Thompson as alternate for TCC. Jeremy Smail seconded. Motion carried.

Jeremy Smail made a motion to retain Lower Kiski Ambulance as our primary responder.

Kris Kulick seconded. Motion carried.

Tina Thompson made a motion to appoint Jeremy Smail as the UCC representative. Kris Kulick seconded. Motion carried.

Tina Thompson made a motion to appoint Gary Hall as the UCC appeals board representative. Kevin Miller seconded. Motion carried.

Kevin Miller made a motion to keep the purchasing procedures the same with \$2000 as the limit.. Charles Stull seconded. Motion carried.

Charles Stull made a motion to use Nextier Bank as the township's depository authorizing treasurer to deposit all funds. Kevin Miller seconded. Motion carried.

Tina Thompson made a motion to reaffirm Berkheimer as the tax collection agency for earned income tax. Kevin Miller seconded. Motion carried.

Kevin Miller made a motion to set the Leader Times as the official newspaper used for legal notices. Jeremy Smail seconded. Motion carried.

Sharon Long, Secretary Treasurer, presented the minutes from the year end meeting. Kris Kulick made a motion to approve the minutes. Kevin Miller seconded. Jeremy Smail abstained. Motion carried.

Sharon Long, Secretary Treasurer, read the financial report. Kevin Miller made a motion to approve the report. Charles Stull seconded. Jeremy Smail abstained. Motion carried.

Sharon Long, Secretary Treasurer, presented a bills to be paid list. Kris Kulick made a motion to pay the bills. Kevin Miller seconded. Jeremy Smail abstained. Motion carried

Charles Stull made a motion to have an executive session for potential litigation. Tina Thompson seconded. Motion carried. Session was held at 7:50 PM. Meeting was called back to order at 8:23 PM with nothing to report.

Ted Long, Road Foreman, read his road report. Kevin Miller made a motion to accept his report. Jeremy Smail seconded. Motion carried.

There was no police report this month.

There was no solicitor report this month.

Kris Kulick made a motion to set the meeting dates and times for the 3rd Tuesday of the month at 7:00 PM. Kevin Miller seconded. A discussion was held regarding extending the last regular meeting of the month in December to include handling the year end motions. Motion carried.

Charles Stull made a motion to close the Gilpin Twp K9 fund and transfer the funds over to the SARPD K9 fund. Kevin Miller seconded. Motion carried.

Phillip McConville rescinded his letter of interest to continue to serve on the Gilpin Municipal Authority board.

Charles Stull made a motion to approve the increases, as requested, by Sonya Mazak, Tax Collector. The request letter was asking for increases in pay for the position which will take effect January 1, 2026. Jeremy Smail seconded. Motion carried.

Kevin Miller made a motion to table the township supervisor permit fees. Charles Stull seconded. Motion carried.

Kevin Miller made a motion to have John Fontaine, Code/Zoning Officer, handle the atv permits and not SARPD. Charles Stull seconded. Motion carried.

A discussion was held regarding changing the fees for the atv permits to just \$20. A resolution will need prepared to make this change.

Charles Stull made a motion to table the reciprocity of atv permits and authorize Tim Miller, Solicitor to research. Kevin Miller seconded. Motion carried.

Tina Thompson made a motion to amend the agenda to vote on an earlier conditional use of Jeremy Smail putting it under new business item 3. Kris Kulick seconded. Motion carried.

Kris Kulick made a motion to approve the conditional use of Jeremy Smail with conditions of the bill being paid and an ENS plan supplemental for the record prior to a permit being issued all to be submitted within 10 days. Tina Thompson seconded. Jeremy Smail abstained. Motion carried.

Jeremy Smail made a motion to appoint Tina Thompson to the Gilpin Municipal Authority board taking the 2 year term vacancy left by Tom Dubovi. Kris Kulick seconded. Motion carried.

#### VISITORS:

None

Charles Stull made a motion to adjourn the meeting. Jeremy Smail seconded. Motion carried. Meeting was adjourned at 9:13 PM.

Sharon Long  
Secretary Treasurer